



Wake Forest Board of Commissioners
Meeting Agenda
March 16, 2021 at 7:00 PM
All items listed are for discussion and possible action.

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Deeda Harris](#) at 919-435-9413 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

All Board of Commissioners meetings are broadcast live on [WFTV 10](#) beginning at 7 p.m. Meetings are also aired online on the [Public Meetings Portal](#) on the [Town of Wake Forest website](#). Archived meeting videos are also provided and available for one year after the original air date.

Meeting Agendas

The [Board of Commissioners](#) meeting agenda is available to be viewed and downloaded by noon on the Friday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's office at 919-435-9413. Citizens may also receive a copy of each month's agenda via email by enrolling in the free [E-Notifier](#) subscription service.

Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

Public Comment

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

- 2.A. Approval of Minutes for Meetings held February 4, 2021 (Work Session & Joint Public Hearing), February 12, 2021 (Board of Commissioner Retreat) and meeting held February 16, 2021 (Regular Board of Commissioners Meeting)
[mins-2-2-21-WS_agenda-draft.pdf](#)
[Draft February 2, 2021 JPH Meeting Minutes.pdf](#)
[mins2-12-21 BOC Agenda-draft_3.11.2021.pdf](#)
[mins2-16-21_agenda-draft.pdf](#)

3. Presentations

- 3.A. Resolution Recognizing Larry L. Danforth, Jr. on his Retirement
[Agenda Item Summary - Danforth.docx](#)
[Resolution2021-68_APPREC__Larry L. Danforth, Jr..doc](#)
- 3.B. Proclamation Recognizing March 29, 2021 as "Vietnam War Veteran's Day "
[vietnam_war_veterans_day-March_29_2021.docx](#)
- 3.C. Proclamation Recognizing April as National Volunteer Month (April 18-24, 2021 -designated week)
[national volunteer week 2021-Proclamation.docx](#)

4. Public hearings / Public Comment

- 4.A. Public Hearing to receive public comment on the Proposed Bond Orders authorizing \$1,290,000 Street and Sidewalk Improvement Bonds
[Two-thirds Bonds Public Hearing_Summary.pdf](#)
[Public Hearing_Adopt Order-Wake Forest 2021 G.O. \(2_3\).DOC](#)
[Adopted Bond Order-Wake Forest 2021 G.O. \(2_3\).DOC](#)
- 4.B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment

segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- 5.A. Approval of a Resolution to surplus the badge and service weapon carried by Lt. Larry Danforth
[Danforth-badge-weapon-surplus-summary.docx](#)
[resolution2021-x-Danforth-Surplus_Badge_Service_Arm-March2021.docx](#)
- 5.B. Appointment of Commissioner Liz Simpers to the Wake Forest Business & Industry Partners Board of Directors
[SUMMARY - BOC Resolution Appointing Commissioner to WFBIP BoD 3.5.21.docx](#)
[WFBIP Board Letter to BoC with Work Plan 2.8.21.pdf](#)
[BOC Resolution Appointing Commissioner to WFBIP BoD 3.5.21.docx](#)
- 5.C. Appointment of Amra Hayslett to the Design Review Board (DRB)
[DRB_appointment-summary.docx](#)
[Resolution2021-x-Hayslett_DRB_appointment-March2021.docx](#)
- 5.D. Approval of Resolution in Appreciation of Service of Marsha Wyly on the Design Review Board
[Wyly_adv_board_resignation-summary.docx](#)
[Resolution2021-x-Marsha_Wyly_adv_board_appreciation.docx](#)

6. Legislative Items

7. Planning Items

- 7.A. Consideration of LEGISLATIVE CASE RZ-21-01, 1182 and 0 S. Main Street: Request filed by Longleaf Law Partners to rezone 2.10 acres located at 1182 and 0 S. Main Street from General Residential 5 Planned Unit Development (GR5 PUD) and General Residential 3 (GR3) to General Residential 3 (GR3) being Wake County Tax PINs 1840-26-1291, 1840-26-0213, and 1840-16-8121 (portion) to correct a Town mapping error.
[031621 BOC Agenda Summary RZ-21-01.pdf](#)

[Consistency Statement RZ-21-01.pdf](#)
[Inconsistency Statement for Disapproval RZ-21-01.pdf](#)
[Ordinance_RZ-21-01 1182 & 0 S. Main Street.docx](#)
[Attachment A - Legal Description.pdf](#)
[Planning Board Written Recommendation.pdf](#)

- 7.B. Consideration of LEGISLATIVE ITEM TA-21-02 Text Amendment to the Comprehensive Transportation Plan

[20210308_TA_21-02_Summary.pdf](#)
[TA 21-02 Resolution.docx](#)
[Exhibit A - TA 21-02.pdf](#)
[Exhibit B - TA 21-02.pdf](#)
[Exhibit C - TA 21-02.pdf](#)

- 7.C. Consideration of LEGISLATIVE ITEM TA-21-03 Text Amendment to the Comprehensive Transportation Plan

[TA 21-03 Summary.pdf](#)
[TA 21-03 Resolution.docx](#)
[Exhibit A - TA 21-03 \(UPDATED\).pdf](#)
[Exhibit B - TA 21-03.pdf](#)
[Exhibit C - TA 21-03.pdf](#)

- 7.D. Discussion on Upcoming UDO Text Amendment Pertaining to NCGS 160D Legislative Changes

[031621 160D Text Amendment Discussion BOC Agenda Summary](#)

8. Administration and Financial Items

- 8.A. Consideration of approval of modifying the starting time of Joint Public Hearing and Planning Board Meeting scheduled for April 6th, 2021 from 7:30 PM to 5:30PM and cancellation of the April 6, 2021 Board of Commissioner Work Session.

[Summary_April6th_MeetingRequest.pdf](#)
[Proposed_BOC_JPH_2021_Calendar.pdf](#)

9. Public Services Items

10. Parks and Recreation Items

11. Public Safety Items

12. Other Business

- 12.A. Wake County Tax Releases

[Wake_Co_Tax_Releases.pdf](#)

12.B. Monthly Report

[Feb 2021.pdf](#)

12.C. Commissioner Reports

12.D. Closed Session: N.C.G.S. 143-318.11 (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

13. Adjournment